

# Appeal form

This form is to help you file an appeal. You can fill out the form and send it to us or call Member Services at **1-800-962-8074** to file an appeal.

**Health Plan of Nevada**  
Attn: Customer Response and Resolution Department  
P.O. Box 14865  
Las Vegas, NV 89145

Your request to file an appeal must be received within 60 days from the date on the denial letter.

## Please print

Member Name \_\_\_\_\_

Member ID \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

Description of Denied Service \_\_\_\_\_

Date of Denial \_\_\_\_\_

Share information you would like considered in your appeal and why you feel the plan should approve your request:

Please attach any evidence you would like us to consider during the appeal process.

Please complete the Appointment of an Authorized Representative form.

Authorized Representative (if you have one) \_\_\_\_\_

Member's Signature \_\_\_\_\_ Date \_\_\_\_\_